

# WOODLAND JOINT UNIFIED SCHOOL DISTRICT

"Excellence for All"

## Board of Trustees

Rogelio Villagrana, President  
Deborah Bautista Zavala, Vice President  
Noel J. Rodriguez, Clerk  
Bibiana Garcia  
Emily MacDonald  
Sandra Mott  
Kandice Richardson Fowler



## Woodland Prairie Elementary

Kelly Schevenin, Principal  
Connie Price, Vice Principal  
1444 Stetson St. Woodland, Ca 95776  
530.662.2898 Phone / 530.666.3549 Fax  
Website: prairie.wjUSD.org

District Website: [www.wjUSD.org](http://www.wjUSD.org)

Elodia Ortega-Lampkin, Superintendent

## Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

- Policy reviewed annually by ELAC and SSC at November meetings.

To involve parents in the Title I, Part A programs, the following practices have been established:

- Monthly SSC meetings open to the public.
- Monthly ELAC meetings open to the public.
- Quarterly PTA meetings open to the public.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

- The meeting is held annually before October 31st.
- The meeting is open to the public.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

- School Site Council meetings held in-person on the 4th Thursday of the month, 6:00-7:00 PM.
- English Learner Advisory Committee meetings held in-person on Thursdays, 8:15-9:45 AM.
- Parent-Teacher Association meetings held virtually & in-person on Wednesdays, 6:00-7:00 PM.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

- Comprehensive Needs Assessment completed by parents at SSC and ELAC meetings.
- California Parent Survey administered to parents in different languages.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c)(4)[A]). How does the school provide the information?

- Agendas for SSC and ELAC posted on our school website, in The Puma Pulse Family Newsletter sent out via Parent Square, and in the front office 72 hours in advance.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

- Back-to-School Night, offered in English & Spanish.
- Parent-Teacher Conferences, interpreters provided.
- CAASPP Student Score Report available on Aeries Parent Portal, yearly.
- ELPAC Student Score Report mailed home, yearly.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

- Monthly SSC meetings open to the public.
- Monthly ELAC meetings open to the public.
- Monthly PTA meetings open to the public.
- California Parent Survey administered to parents in different languages
- Comprehensive Needs Assessment administered during ELAC and SSC meetings.

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

- Parent presentations at SSC and ELAC meetings.
- Parent-Teacher Conferences.
- Report Cards
- English Learner and Reclassified Fluent English Proficient Monitoring.
- CAASPP Student Score Report available on Aeries Parent Portal, yearly.

- ELPAC Student Score Report mailed home, yearly.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

- Report Cards
- i-Ready Reports
- EL/R-FEP Monitoring

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

- Staff Meetings
- Leadership Team
- Project PROMESA Professional Development

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

- Share Parent Education Resources and Training provided by WJUSD (newsletter and social media).
- Community and Family Engagement Specialist (CAFE) phone calls and parent assistance.
- Truancy Meetings with the Vice Principal and Attendance Liaison.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

- Home-school communication in English and Spanish.
- Family Newsletter Google Translation function in many languages.
- Weekly recorded phone calls by the Principal in English or Spanish.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

- Administration works closely with SSC, ELAC and PTA to support parent involvement activities.

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by the Woodland Prairie Elementary School on November 30, 2023 and will be in effect for the period of 1 year.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: 11/30/23.

Kelly Schevenin

**Signature of Authorized Official**

11/30/23

**Date**

California Department of Education  
July 2018